

Global Group of Institutes, Amritsar

(NAAC A+ Autonomous Status)

Affiliated to I.K.G. Punjab Technical University, Jalandhar

(Ref. No.: IKGPTU/COE/21028

Dated: 24.03.2026)

NOTICE

Ref. No.: GGI/COE/008

Dated: 01.04.2026

Instructions / Schedule for filling of Examination form for Examination Session Apr-2026

1. Filling of Examination forms and deposition of fee for the Examination session April-2026 shall commence from 01.04.2026 from the respective login IDs of students available at **<http://autono.in/>**
2. Examination shall be conducted in offline mode only.
3. Document fee of Rs. 500/- shall be deposited by final semester students.
4. URF Rs 1100/- for 2024 and Rs 1600/- for 2025 Batch will be charged along with Examination fees.

Schedule for filling of examination form is as under:

Examination Fee	Schedule for online Filling and Submission of Examination form / Fee Deposit slip in Institute(Up to 2023 Batch Only)
<ul style="list-style-type: none">• Rs. 700/- per semester for UG/PG Courses. (Up to 2018 Batch).• Rs. 1000/-per semester for UG/PG Courses (2019 to 2021Batch).• Rs. 1500/-per semester for UG Courses (w.e.f. 2022 & 2023 Batch).• Rs. 2000/-per semester for PG Courses (w.e.f. 2022 & 2023 Batch).• Rs. 2500/-per semester for UG/PG Courses (2024 Batch).• Rs. 3000/-per semester for UG/PG Courses (2025 Batch).	Last date for deposit of Examination fee along with Examination Form to be filled by student's (Regular 2nd, 4th, 6th, 8th, 10th Semester and Re-appear (1st to 10th Sem.) from login Ids of respective student available at website http://autono.in/
Without Late fee	01.04.2026 to 20.04.2026
With Late fee of Rs.1000/-per sem.	21.04.2026 to 27.04.2026

With Late fee of Rs.2000/-per sem.	28.04.2026 to 30.04.2026
Late fee, in special circumstances is Rs. 5000/- per sem. with the permission of competent Authority before 24 hours of the start of respective examination.	

Note:

- Examination fee will be charged online from all the students for Apr- 2026 Examination. Examination fee will be charged as applicable on the date of fee paying. If Student fill the Examination Form but does not pay the fee online, it will be treated as cancelled and student shall not be allowed to appear in the examination.
- At Institute/ University level, Examination fees deposited by students will be non- refundable. However, if double payment is deducted against the same semester from student's account, the excess amount will be refunded in same bank account (From which payment paid) by the Institute/ University after verification within two months from the last date of filling of examination forms. Students shall not claim refund of fee directly from Bank.
- No extra fee shall be charged from the student(s) for the verification / confirmation by concerned HOD/ Class In-charge of the Institute.

Instructions:

1. The Compulsory subjects of regular examination form shall be filled by Institute/ University and the Elective Subjects filled by the students.
2. Re-appear Examination Form(s) shall be filled by the student from his/her login ID available at <http://autono.in/>
3. If all subjects in which Candidate is appearing are confirmed in along with successful deposition of online fee, then Candidate is required to print the examination Form/Fee Receipt and deposit hard copies of the same to respective HOD/Class In-charge.
4. In case of the non-confirmation of online payment, the student(s) shall have to wait for 48 hrs for reconciliation by the Bank/Institute.
5. On-line fee transaction ledger will be generated for each and every student and subsequently student shall have to pay the applicable fee by using Debit card/Credit Card, via Net banking etc.
6. In case there is any discrepancy in the examination form after final submission, applicable correction fee shall be charged and the same shall be deposited using Debit card/ credit card/ Net banking. Applicable correction fee is:

- Rs.700/-per semester for UG/PG Courses (Up to 2018 Batch).
 - Rs.1000/-per semester for UG/PG Courses (2019 to 2021 Batch).
 - Rs.1500/-per semester for UG Courses (w.e.f. 2022 & 2023 Batch).
 - Rs.2000/-per semester for PG Courses (w.e.f. 2022 & 2023 Batch).
 - Rs.2500/-per semester for UG/PG Courses (w.e.f. 2024 Batch).
 - Rs.3000/-per semester for UG/PG Courses (w.e.f. 2025 Batch).
7. The facility of downloading the admit card will be available in concerned login of HOD. After printing the admit card, The Principal/Director or competent authority of the Institute will attest the same before issuing admit card to the student. No extra fee shall be charged by Institute(s) for attestation of admit card.
 8. If any student forgets his/her password, the same may be obtained from the respective college/ institute or concerned HOD/ Class In-charge.
 9. In case, website is not working or slow then the students are advised to wait for a minimum of three hours' duration.

Important steps for filling of Examination forms

For Regular and Re-appear Examination Form: Examination Forms are to be filled by student from their login available at website http://autono.in/		
Steps	Event	Action from login
1	Compulsory Subjects of Regular Examination form automatically filled by Institute.	Institute
2	Filling of elective Subject/s (If any) in Regular Examination form.(At the time of Semester Up-gradation)	HOD/ Class In-charge
3	Filling of Re-appear Subjects in Re-appear Examination form.	Student
4	Print of Fee Receipt and Details of Subject filled in Examination forms, to be submitted to HOD/Class In-charge.	Student
5	Deposition of Online Examination forms fee.	Online by student
6	Print of Admit cards in respective login of HOD.	HOD/ Class In-charge



Controller of Examination

Copy To:

Campus Director
All HODs
Student Notice Boards