

GGI/IQAC/62

20/7/21

## Global Group of Institutes, Amritsar

### Circular

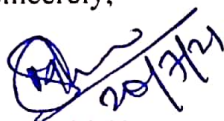
Dear Sir/ Madam,

The meeting of IQAC, GGI, Amritsar is scheduled to be held on 20<sup>th</sup> July, 2021 at 10.00 AM.  
The agenda is annexed herewith.

You are requested to make it convenient to attend to same.

Thanking You,

Yours sincerely,









Dr. Meenakshi Sharma

(IQAC Coordinator)



Encl: Agenda

Copy to:

1. Prof.(Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
2. Prof. (Dr.) Meenakshi Sharma, HOD(CSE/IT), Member-Secretary & Co-ordinator 
3. Prof. (Dr.) Manbir Kaur, Principal, Pharmacy Wing, Member 
4. Prof. Amit Hasija, Dean HMCT, Member 
5. Prof. (Dr.) J.S.Bal. Dean Agriculture, Member 
6. Prof. (Dr.) Leena Jain, HOD(CA), Member 
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12. Ms. Hiba Tul Shakoor, B. Tech. (CE), Batch 2013-2017. Alumnus, Member
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14. Mr. Manpreet Singh, B.Sc(Agri), Batch 2017-21, Member
15. Mr. Junaid Ul Islam, Student, Batch 2019-23, Member

GGI/IQAC/63

20/7/21

### **Agenda of IQAC Meeting to be held on 20.07.2021**

- 17.1 To confirm the minutes of the previous meeting held on 09<sup>th</sup> April, 2021
- 17.2 To appraise the members about the status of action taken on previous minutes of meeting
- 17.3 Conduct of online Internal and external practical exam for even semester of 2020-2021 Session
- 17.4 To finalize AQAR for Academic year 2020-2021
- 17.5 To plan for upcoming Academic Session 2021-2022



## Global Group of Institutes, Amritsar

### (Internal Quality Assurance Cell)

The meeting was attended by following:

- 1: Prof.(Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
2. Prof. (Dr.) Meenakshi Sharma, HOD(CSE/IT), Member-Secretary & Co-ordinator
3. Prof. (Dr.) Manbir Kaur, Principal, Pharmacy Wing, Member
4. Prof. Amit Hasija, Dean HMCT, Member
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11. Mr. Manpreet Singh, B.Sc(Agri), Batch 2017-21, Member
12. Mr. Junaid Ul Islam, Student. Batch 2019-23. Member



**PROCEEDINGS OF IQAC MEETING HELD ON 20.07.2021 AT 10 a.m.  
GLOBAL GROUP OF INSTITUTES, AMRITSAR**

**17.1 To confirm the minutes of the previous meeting held on 08.04.2021**

Since no comments have been received, as such minutes were confirmed.

**17.2 To appraise the members about the status of action taken on previous minutes of meeting**

House appreciated the action taken and working of committee on previous meeting.

S. No.	Reference in minutes	Action Taken	Status
1	16.3	Preparation of AQAR of Academic Year 2020-2021	In Process
3	16.4	Need of more interaction of students to the industrial environment	Done
4	16.5	Implementation of student satisfaction survey as per NAAC guidelines	Done
5	16.6	Training and Placements of final and pre-final year students	Done
6	16.7	Focus on the improvement areas pointed out in the Quality Profile	In Process
7	16.8	Students, Parents, Alumni and Employers Feedback	Done
8	16.9	Internal Formulation and conduct of Internal as well as External Practical Viva-Voce	Done
9	16.10	Preparation of Model Test Papers and Remedial Classes for weak students	Done

**17.3 Conduct of Internal and External practical exam for Even semester of 2020-2021 session**

It was decided to conduct the Internal and External Practical exam according to latest University guidelines.


**17.4 To finalize AQAR for Academic year 2020-2021**

The Dean Academics described all the parameters required to fill the AQAR of academic year 2020-21 and submitted it for consideration and the committee approved it.

### 17.5 To plan for upcoming Academic Session 2021-2022

The committee asked to finalize the work load distribution considering both Online as well as On-Campus mode of teaching. It was instructed to prepare Time Table for both options. Finalization will be done subject to Government Instructions prevailing at that time. Heads were also asked to raise the requirement for deficiency if any.

The meeting ended with vote of thanks to the chair.

  
Dr. Meenakshi Sharma  
(IQAC Coordinator)





GGI/IQAC/71

29/11/21

## Global Group of Institutes, Amritsar

### Circular

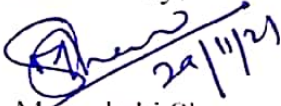
Dear Sir/ Madam,

The meeting of IQAC, GGI, Amritsar is scheduled to be held on 30<sup>th</sup> Nov, 2021 at 10:30 am in IQAC, Newton Block, Ground Floor. The agenda is annexed herewith.

You are requested to make it convenient to attend to same.

Thanking You,

Yours sincerely,





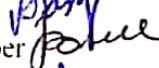


 29/11/21

Dr. Meenakshi Sharma  
(IQAC Coordinator)



Encl: Agenda

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17. Mr. Junaid Ul Islam, Student, Batch 2019-23, Member

GGI/IQAC/72

30/11/21

### **Agenda of IQAC Meeting to be held on 30.11.2021**

- 18.1 To approve minutes of previous meeting held on 7<sup>th</sup> July, 2021
- 18.2 To appraise the members about status of action taken on minutes of 17<sup>th</sup> meeting held on dated 7<sup>th</sup> July 2021
- 18.3 Preparation of AQAR of Academic Year 2020-2021.
- 18.4 Discussion on organized of various sports, cultural and social activities.
- 18.5 Preparation of sessional assessment and conduct of University Practical exam
- 18.6 Preparation of question papers and Model papers as per Bloom's taxonomy.



GGI/IQAC/72

30/11/2021

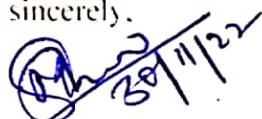
## Global Group of Institutes, Amritsar

### Subject: Proceedings of IQAC Meeting held on 30.11.2021

The proceedings of IQAC meeting held on 30.11.2021 are sent herewith for your information and comments, if any. In case your good self-wish to suggest anything, you are requested to send the same within fortnight from the date of issue of proceeding.

Thanking you,








Yours sincerely,



Dr. Meenakshi Sharma  
(IQAC Coordinator)



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1. Prof.(Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
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17. Mr. Junaid Ul Islam, Student, Batch 2019-23, Member



## Global Group of Institutes, Amritsar

### (Internal Quality Assurance Cell)

The meeting was attended by following:

1. Prof.(Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
2. Prof. (Dr.) Meenakshi Sharma, HOD(CSE/IT), Co-ordinator
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12. Mr. Manav Verma, B.Tech, (ME), Batch 2017-2021. Student, Member
13. Mr. Junaid Ul Islam, Student, Batch 2019-23, Member

**PROCEEDINGS OF IQAC MEETING HELD ON 30.11.2021 AT 10.30 am IN CONFERENCE HALL, NEWTON BLOCK, 2<sup>ND</sup> FLOOR OF GLOBAL GROUP OF INSTITUTES, AMRITSAR**

The meeting started with the welcome by Chairman IQAC and followed by introduction of all members of IQAC composition. The following agenda items were discussed in the meeting:

**18.1 To approve minutes of previous meeting held on 7<sup>th</sup> August, 2021**

Since no comments have been received as such, minutes are confirmed.

**18.2 To appraise the members about status of action taken on minutes of 17<sup>th</sup> meeting held on dated 7<sup>th</sup> July 2021**

S.No.	Reference in minutes	Action Taken	Status
1	17.3	Conduct of online Internal and external practical exam for even semester of 2020- 2021 Session	Done
2	17.4	To finalize AQAR for Academic year 2020-2021	In process
3	17.5	To plan for upcoming Academic Session 2021-2022	Done

**18.3 Preparation of AQAR of academic year 2020-2021.**

Committee asked to expedite the AQAR and completed in time for the academic year 2020-21.

**18.4 Discussion on organized of various sports, cultural and social activities.**

The committee appreciated the continuing effort to organize of various sports, cultural and social activities such as Global football League, Global Premier League, Blood Donation Camp, Tree Plantation, Awareness Workshop problem on Cervical Cancer etc.

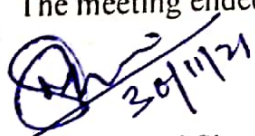
**18.5 Preparation of sessional assessment and conduct of University Practical exam**

All HODs must prepare internals assessment of odd Semester by considering Attendance, Assignments, MST 1 marks and MST 2 marks. HODs have to conduct external practical exam according to the University. The internal marks of theory and practical must be uploaded on IKGPTU Exam Portal.

**18.6 Preparation of question papers and Model papers as per Bloom's taxonomy.**

The Committee asked to respective HODs to prepare the MST papers and model papers as per Bloom's taxonomy.

The meeting ended with vote of thanks to the chair.

  
Dr. Meenakshi Sharma  
(IQAC Coordinator)



GGI/IQAC/73

Date: 7/2/22

## Global Group of Institutes, Amritsar

### Circular

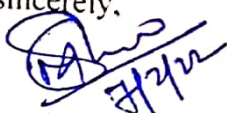
Dear Sir/ Madam,

The meeting of IQAC, GGI, Amritsar is scheduled to be held on 8<sup>th</sup> Feb 2022 at 11.00 am in IQAC, Newton Block, Ground Floor. The agenda is annexed herewith.

You are requested to make it convenient to attend to same.

Thanking You,

Yours sincerely,



Dr. Meenakshi Sharma  
(IQAC Coordinator)



Encl: Agenda

Copy to:

1. Prof. (Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
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16. Mr. Manpreet Singh, B.Sc(Agri), Batch 2016-20, Member
17. Mr. Junaid Ul Islam, Student, Batch 2019-23, Member

## **Agenda of IQAC Meeting to be held on 8.2.2022**

- 19.1 To approve minutes of previous meeting held on 30 Nov, 2021
- 19.2 To apprise the members about status of action taken on minutes of 18<sup>th</sup> meeting held on dated 30 Nov, 2021.
- 19.3: Commencement of Offline classes
- 19.4: CO-PO attainment of previous semester (Jul-Dec 2021)
- 19.5: Formulation of Question papers and Assignments
- 19.6: Organisation of Seminars
- 19.7: Website and E-resources
- 19.8: Activities since last meeting (30/11/2021)
- 19.9: Motivating faculty towards research
- 19.10: On-going activities:
- 19.11: Strengthening of IQAC





GGI/IQAC/74

Date: 8/2/22

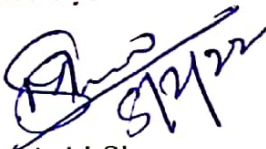
## Global Group of Institutes, Amritsar

**Subject: Proceedings of IQAC Meeting held on 08.02.2022**

The proceedings of IQAC meeting held on 08.02.2022 are sent herewith for your information and comments, if any. In case your good self-wish to suggest anything, you are requested to send the same within fortnight from the date of issue of proceeding.

Thanking you,

Yours sincerely,



Dr. Meenakshi Sharma  
(IQAC Coordinator)



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**Global Group of Institutes, Amritsar**  
**(Internal Quality Assurance Cell)**

The meeting was attended by following:

1. Prof. (Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
2. Prof. (Dr.) Meenakshi Sharma, HOD(CSE/IT), Co-ordinator *MS*
3. Prof (Dr.) Malti Puri, HOD ECE, Member *MP*
4. Prof Charanjeet Singh, Member
5. Prof. (Dr.) Manbir Kaur, Principal, Pharmacy Wing, Member *g*
6. Prof. Amit Hasija, Dean HMCT, Member *MS*
7. Prof. (Dr.) J.S.Bal, Dean Agriculture, Member *MS*
8. Prof. (Dr.) Leena Jain, HOD(CA), Member *MS*
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12. Mr. Manav Verma, B.Tech. (ME), Batch 2017-2021. Student, Member
13. Mr. Junaid Ul Islam, Student, Batch 2019-23, Member



**PROCEEDINGS OF IQAC MEETING HELD ON 08.02.2022 AT 11:00 am IN IQAC, NEWTON BLOCK, GROUND FLOOR OF GLOBAL GROUP OF INSTITUTES, AMRITSAR**

IQAC meeting for session January to June 2022 was held on Tuesday, 08<sup>th</sup> Feb 2022 from 11:00 am onwards in Offline Mode in IQAC. The list of the participants who attended the meeting is attached as Appendix 'A'. At the outset, the coordinator welcomed the participants. The coordinator briefed the house about the agenda items of the day.

**Agenda Item No. 19.1: To approve minutes of previous meeting held on 30 Nov, 2021**

Since no comments have been received as such, minutes are confirmed.

**Agenda Item No. 19.2: To apprise the members about status of action taken on minutes of 18<sup>th</sup> meeting held on dated 30 Nov 2021.**

S. No.	Reference in minutes	Action Taken	Status
1	18.3	Preparation of AQAR of Academic year 2020-21	Done
2	18.4	Discussion on organizing of various sports, cultural and social activities.	In process
3	18.5	Preparation of sessional assessment and conduct of University Practical examination	Done
4	18.6	Preparation of question papers and Model papers as per Bloom's taxonomy.	Done

**Agenda Item No. 19.3: Commencement of Offline classes**

To make the necessary preparations on conduct of Offline classes by all head of Departments / Deans.

**Agenda Item No 19.4: CO-PO attainment of previous semester (Jul-Dec 2021)**

All heads were instructed to map Course outcomes with Programme outcomes (PO) and Program Specific Outcome (PSO) of their respective classes for the semester (Jul-Dec 2021).

**Agenda Item No. 19.5: Formulation of Question papers and Assignments**

Bloom's taxonomy is already presented in terms of six levels. All heads were instructed to prepare the question papers, assignments for upcoming semester as per Bloom's taxonomy.

**Agenda Item No. 19.6: Organisation of Seminars**

Internal Quality Assurance Cell proposes to organise Health Check-Up and Seminar on following topics (tentatively)

- Entrepreneurship Awareness Session
- Career oriented and placement guidance

**Agenda Item No. 19.7: Website and e-resources**

The IQAC noticed that the college and department web pages need to be updated regularly. Heads are required to look at their web pages at least twice in a week, so that they are well conversant with the uploaded information and notice /changes. They are required to nominate the website coordinator for updating their departmental web pages regularly. Further, heads are instructed to motivate the students and staff to explore the e-resources on regular basis.

**Agenda Item No. 19.8: Activities since last meeting (30/11/2021)**

Noted,

**Agenda Item No. 19.9: Motivating faculty towards research**

It was suggested that the given information regarding number of training courses/conferences attended by faculty shall be elaborated. It was stressed to encourage teachers to attend more training courses/conferences (National/International) to help get exposure.

**Agenda Item No. 19.10: On-going activities:**

Internal Quality Assurance Cell is involved in the following activities currently:

1. Data collection and compilation for AQAR (2021-22)
2. Data collection and compilation for result analysis and feedback of Dec 2021.
3. Data collection (Supplementary), compilation and collection of supporting documents from teaching and non-teaching department of the institute for NAAC.
4. Preparation for organisation of Webinar/Seminar/ Sports Meet/Workshops/ Departmental Activities/ Industrial Visit.

**Agenda Item No. 19.11: Strengthening of IQAC**

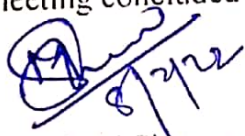
Although the IQAC cell is active since 2016, it was suggested to adopt following strategies:

- IQAC shall be made the nodal point for discussing and adopting all quality Initiatives in the institute.
- An annual review of each department section shall be done to understand their aspirations and achievements. A standard template may be provided to the departments/sections to help them make presentations.

**Agenda Item No 19.12: Any other item**

- a. Proposal to constitute IQAC committee for one academic year instead of current practice of constituting committee for one financial year. The same is required to correspond it with activities of IQAC i.e. to prepare AQAR reports and file data for other ranking.
- b. The committee suggested making the institute website further proactive for faculty to further update their information regularly.
- c. It was also suggested that all departments of the institute should make rigorous efforts to collect and compile information of their alumni about their academic, professional and other credentials.

The meeting concluded with vote of thanks

  
Dr. Meenakshi Sharma  
(IQAC Coordinator)





GGI/IQAC/75

Date: 14/3/22

## Global Group of Institutes, Amritsar

### Circular

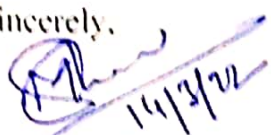
Dear Sir/ Madam,

The meeting of IQAC, GGI, Amritsar is scheduled to be held on 15<sup>th</sup> March 2022 at 10.30 am in IQAC, Newton Block, Ground Floor. The agenda is annexed herewith.

You are requested to make it convenient to attend to same.

Thanking You,

Yours sincerely,



Dr. Meenakshi Sharma  
(IQAC Coordinator)



Encl: Agenda

Copy to:

1. Prof. (Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
2. Prof. (Dr.) Meenakshi Sharma, HOD(CSE/IT), Co-ordinator
3. Prof. (Dr.) Malti Puri, HOD ECE, Member
4. Prof. Charanjeet Singh, Member
5. Prof. (Dr.) Manbir Kaur, Principal, Pharmacy Wing, Member
6. Prof. Amit Hasija, Dean HMCT, Member
7. Prof. (Dr.) J.S. Bal, Dean Agriculture, Member
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13. Mr. Ranjan Vashisth, CEO, Quantum Jump Consultancy Services, New Delhi, Member
14. Ms. Hiba Tul Shakoore, B. Tech. (CE), Batch 2013-2017, Alumnus, Member
15. Mr. Sudhanshu Sharma, B. Tech. (ME), Batch 2017-2021, Student, Member
16. Mr. Manpreet Singh, B.Sc(Agri), Batch 2017-21, Member
17. Mr. Junaid Ul Islam, Student, Batch 2019-23, Member

## **Agenda of IQAC Meeting to be held on 15.3.2022**

- 20.1 To approve minutes of previous meeting held on 8 Feb, 2022
- 20.2 To appraise the members about status of action taken on minutes of 19<sup>th</sup> meeting held on 8 Feb 2022.
- 20.3 Updates regarding National Accreditation and Assessment Council (NAAC) and Self-Study Report (SSR).
- 20.4 Discussion on MST 1.
- 20.5 Discussion on organizing Farewell for passing out 2022 batch.
- 20.6 Preparation of AQAR 2022 and collect data from various departments.
- 20.7 Discussion on introducing new branch of engineering and increasing/ decreasing the current intake.





GGI/IQA/76

Date: 15/3/22

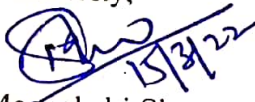
**Global Group of Institutes, Amritsar**

**Subject: Proceedings of IQAC Meeting held on 15.03.2022**

The proceedings of IQAC meeting held on 15.03.2022 are sent herewith for your information and comments, if any. In case your good self-wish to suggest anything, you are requested to send the same within fortnight from the date of issue of proceeding.

Thanking you,

Yours sincerely,

 15/3/22

Dr. Meenakshi Sharma  
(IQAC Coordinator)



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17. Mr. Junaid Ul Islam, Student, Batch 2019-23, Member

## Global Group of Institutes, Amritsar

### (Internal Quality Assurance Cell)

The meeting was attended by following:

1. Prof. (Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
2. Prof. (Dr.) Meenakshi Sharma, HOD(CSE/IT), Co-ordinator *MS*
3. Prof (Dr.) Malti Puri, HOD ECE, Member *MP*
4. Prof Charanjeet Singh, Member
5. Prof. (Dr.) Manbir Kaur, Principal, Pharmacy Wing, Member *g'm*
6. Prof. Amit Hasija, Dean HMCT, Member *Am*
7. Prof. (Dr.) J.S.Bal, Dean Agriculture, Member *JSB*
8. Prof. (Dr.) Leena Jain, HOD(CA), Member *LJ*
9. Dr. Shelly, Professor, MBA, Member *SH*
10. Col. (Retd.) Sudhir Bahel, Dean (T & P), Member
11. Ms. Hiba Tul Shakoor, B. Tech. (CE), Batch 2013-2017. Alumnus. Member
12. Mr. Manav Verma, B.Tech. (ME), Batch 2017-2021. Student. Member
13. Mr. Junaid Ul Islam, Student, Batch 2019-23, Member



**PROCEEDINGS OF IQAC MEETING HELD ON 15.03.2022 AT 10:30 AM IN IQAC, NEWTON BLOCK, GROUND FLOOR OF GLOBAL GROUP OF INSTITUTES, AMRITSAR**

IQAC meeting was held on Tuesday, 15<sup>th</sup> March 2022 from 10:30 am onwards in Offline Mode in IQAC. The list of the participants who attended the meeting is attached as Appendix 'A'. At the outset, the coordinator welcomed the participants. The coordinator briefed the house about the agenda items of the day.

**Agenda Item No. 20.1: To approve minutes of previous meeting held on 08 Feb, 2022**  
Since no comments have been received as such, minutes are confirmed.

**Agenda Item No.20.2: To apprise the members about status of action taken on minutes of meeting held on dated 08 Feb 2022.**

S.No.	Reference in minutes	Action related to	Action to be taken by	Status
1	19.3	Commencement of Offline classes	H.O.D	Done
2	19.4	CO-PO attainment of previous semester (Jul-Dec 2021)	H.O.D	CO-PO attainment done
3	19.5	Formulation of Question papers	H.O.D	In process
4	19.6	Organisation of Seminars	H.O.D	Done
5	19.7	Website and E-resources	Website Coordinator	In process
6	19.8	Activities since last meeting	H.O.D.	Done
7	19.9	Motivating faculty towards research	H.O.D.	Faculty members were motivated to carry out research activities
8	19.10	On-going activities	Criteria Coordinators	In process
9	19.11	Strengthening of IQAC	IQAC Coordinator	In process

**Agenda Item No. 20.3: Updates regarding National Accreditation and Assessment Council (NAAC) and Self-Study Report (SSR).**

The coordinator apprised the members of the progress being made towards the participation of SRCC in the second cycle of NAAC Accreditation. It was informed that the registration for reaccreditation of the college at the NAAC portal is completed and the required registration fee has been submitted.





**Agenda Item No. 20.4: Discussion on MST 1.**

The first Mid Semester Test is scheduled from 6<sup>th</sup> of April 2022. The co-ordinator asked the departmental heads to keep the questions as per the Bloom's taxonomy and prepare the students for the final exams.

**Agenda Item No. 20.5: Discussion on organizing Farewell for passing out 2022 batch.**

The panel discussed to arrange the farewell party for the outgoing batch and the cultural coordinator was informed to organize the cultural events and the refreshments for the students.

**Agenda Item No. 20.6: Preparation of AQAR 2022 and collect data from various departments.**

The coordinator apprised the team to start collecting the data as per the NAAC criteria for filling the AQAR.

**Agenda Item No. 20.7: Discussion on introducing new branch of engineering and increasing/ decreasing the current intake.**

The IQAC Members were asked for their suggestions on introducing a new branch of Computer Science & Engineering viz B. Tech (AI & ML).



GGI/IQAC/78

Date: 24/5/22

## Global Group of Institutes, Amritsar

### Circular

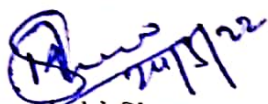
Dear Sir/ Madam,

The meeting of IQAC, GGI, Amritsar is scheduled to be held on 25<sup>th</sup> May 2022 at 10.30 AM in IQAC, newton Block, Ground Floor. The agenda is annexed herewith.

You are requested to make it convenient to attend to same.

Thanking You,

Yours sincerely,



Dr. Meenakshi Sharma  
(IQAC Coordinator)



Encl: Agenda

Copy to:

1. Prof. (Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
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15. Mr. Chandan Verma (B.tech (C.S.E) Student Member
16. Mr. Manav Verma, B.tech (M.E), Alumnus Member
17. Mr. Junaid Ul Islam, Student, B.tech (M.E), Member



## **Agenda of IQAC Meeting to be held on 25.5.2022**

- 21.1 To approve minutes of previous meeting held on 15 March, 2022
- 21.2 To appraise the members about status of action taken on minutes of 20<sup>th</sup> meeting held on dated 15 March 2022.
- 21.3 Discussion on MST 2.
- 21.4 Discussion on Internal and External practical examination.
- 21.5 To get the Stakeholder Feedback in the updated format.
- 21.6 Preparation for AQAR 2021-22

**Global Group of Institutes, Amritsar****Subject: Proceedings of IQAC Meeting held on 25.05.2022**

The proceedings of IQAC meeting held on 25.05.2022 are sent herewith for your information and comments, if any. In case your good self-wish to suggest anything, you are requested to send the same within fortnight from the date of issue of proceeding.

Thanking you,

Yours sincerely,

  
Dr. Meenakshi Sharma  
(IQAC Coordinator)

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16. Mr. Manav Verma, B.tech (M.E), Alumnus Member
17. Mr. Junaid Ul Islam, Student, B.tech (M.E), Member



## Global Group of Institutes, Amritsar

### (Internal Quality Assurance Cell)

The meeting was attended by following:

1. Prof. (Dr.) Manohar Singh Saini, Campus Director GGI, Chairman
2. Prof. (Dr.) Meenakshi Sharma, HOD(CSE/IT), Co-ordinator
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12. Mr. Chandan Verma(B.tech (C.S.E) Student Member
13. Mr. Junaid Ul Islam, Student, B.tech (M.E), Member





**PROCEEDINGS OF IQAC MEETING HELD ON 25.05.2022 AT 10.30 am IN IQAC, NEWTON BLOCK, GROUND FLOOR OF GLOBAL GROUP OF INSTITUTES, AMRITSAR**

The meeting started with the welcome by Chairman IQAC and followed by introduction of new member Dr. P.K Sharma of IQAC composition. The following agenda items were discussed in the meeting:

**Agenda Item No. 21.1: To approve minutes of previous meeting held on 15 March, 2022**

Since no comments have been received as such, minutes are confirmed.

**Agenda Item No. 21.2: To appraise the members about status of action taken on minutes of 20<sup>th</sup> meeting held on dated 15 March 2022**

S. No.	Reference in minutes	Action Taken	Status
1	20.3	Updates regarding National Accreditation and Assessment Council (NAAC) and Self-Study Report (SSR).	In Process
2	20.4	Discussion on MST 1.	Done
3	20.5	Discussion on organized Farewell fest for passing out 2022 batch.	Done
4	20.6	Preparation of AQAR 2022 and collect data from various departments.	In Process
5	20.7	Discussion on introducing new branch of engineering and increasing/ decreasing the current intake.	In Process

**Agenda Item No 21.3: Discussion on MST 2.**

Committee decided to conduct MST 2 for even session 2021-2022 in week of April. Committee instructed to exam committee to depute team for examination and ensure all necessary arrangement. Committee have instructed to all heads complete minimum 100% syllabus before conduct of MST.

**Agenda Item No. 21.4: Discussion on Internal and external practical examination.**

House agreed to conduct internal and external practical examination according to university guidelines.

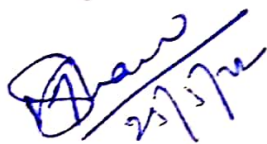
**Agenda Item No. 21.5: To get Stakeholders feedback in the updated format.**

It was noted that at present there exists no system of follow up. It would be better if each committee constituted for specific purposes submit a periodical report which is informal in nature but specific at regular intervals to the Director IQAC/ section concerned. Hence resolved to put in practice the same with immediate effect. Also resolved to collect feedback from the stakeholders of the University in the revised feedback form prepared.

**Agenda Item No. 21.6: Preparation for AQAR 2021-22**

To discuss the preparation of AQAR 2021-22. The IQAC Cell informed the house that Campus Director had already issued guidelines, format and instructions for submission of AQAR 2021-22. The guidelines include the action to be taken at institutional level, domain level, sub-committee level. The coordinator said that all criteria sub-committees must adhere to the time schedule and submit the compiled reports as per the timelines. Further, review meeting/ IQAC meetings will held to finalise the criteria wise inputs and after validation and review by IQAC the criteria sub-committee inputs will be processed for uploading in the NAAC portal.

The meeting ended with vote of thanks to the chair.



Dr. Meenakshi Sharma  
(IQAC Coordinator)

