



Global Group of Institutes

Merged Institutes • Global Institute of Management & Emerging Technologies • Global Institute of Management • Global Institute of Pharmacy

(Approved by AICTE/PCI, New Delhi and Affiliated to IKGPTU, Kapurthala)

SUPPORTING DOCUMENTS

Please find the below link for the supporting documents

6.3 Faculty Empowerment Strategies

6.3.5 Institutions
Performance Appraisal
System for teaching and non-
teaching staff

<https://www.globalinstitutes.edu.in/wp-content/uploads/2022/08/6.3.5appraisalsr.pdf>



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SAMPLE OF APPRAISAL FORM(TEACHING)

FOR OFFICE USE ONLY

	Basic	DA	Total
Existing			
New			

GLOBAL GROUP OF INSTITUTES AMRITSAR

Period July 2019 to July 2020

Performance Appraisal Form for Faculty

Name : _____

E-mail: _____ D.O.B. _____

Designation & Department: _____

Qualification at joining: _____ Qualification at Present _____

Date of Joining: _____ PAN NUMBER _____ Aadhar Number _____

Salary at the time of joining (Basic+DA) _____

Present Salary (Basic + DA): _____

Last Increment & Date of last increment _____

Total Experience as on date (Teaching + Industrial): _____

Experience in Global Institutes: _____

Leaves availed during last academic year:

Casual	Medical	Academic	Vacation	Compensatory	No. of late arrivals	LWP	Total

No. of leaves taken during teaching days: _____

Admission contribution during 2019 _____ Admission contribution during 2020 _____

(A) RESULTS OF THE CLASSES YOU TAUGHT

	Course	Class/Section	Pass %age (P)	Avg Marks	Score (Refer Table for Score)	Total Lectures Delivered	Total students
Latest Result Session: July 20	1						
	2						
	3						
	4						
Previous Semester Result Session: Dec 19	1						
	2						
	3						
	4						
Previous	1						



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Semester Result Session: July 19	2						
	3						
	4						
TOTAL SCORE							
AVERAGE SCORE							





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Appraisal Form for Faculty(NON-TEACHING)

FOR OFFICE USE ONLY

	Basic	DA	Total
Existing			
New			

GLOBAL GROUP OF INSTITUTES AMRITSAR

Period July 2019 to July 2020

Performance Appraisal Form (Non-teaching Staff)

Name : _____

Désignation : _____ Branch/ Deptt allotted: _____

D.O.B. _____ Date of Joining: _____

Latest Contact No.: _____

Qualification at joining: _____ Qualification at

Present _____

Salary at time of Joining: _____

Present Salary: _____

Date & Amount of Last Increment: _____

Experience in Global Institutes: _____

Total Experience: _____

Typing speed (WPM) English _____

Typing speed (WPM) Punjabi _____

Leaves availed during last academic year:

Casual	Medical	Vacation	Compensatory	No. of late arrivals	LWP	Total

No. of leaves taken during teaching days: _____

Admission contribution during 2019 _____ Admission contribution during 2020 _____

(A) Duty assigned to you:

- _____
- _____
- _____
- _____
- _____

(B) Your initiatives for bringing improvement in performance.

- _____
- _____
- _____
- _____
- _____



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(C) Problems faced during last academic year:

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

(D) Any suggestion for improvement in addition to present setup :

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____

Date:

Signature

Remarks

1	H.O.D.	
2	Group Director	
3	Vice Chairman	