

POLICY DOCUMENT FOR SPECIALLY ABLED PERSONS

The Government of India formulated the national policy for persons with disabilities in February 2006 which deals with educational rehabilitation of persons with disabilities. Therefore in view of this, GGI has implemented these policies in its teaching and learning process. The GGI's policy recognizes that persons with disabilities are valuable human resource for the institution and seeks to create an environment that provides equal opportunities, protection of their rights and full participation in the academic environment.

The focus of the policy is on the following:

1. To ensure that the design of the building such as ramp/ lift should be according to the disabled persons.
2. To ensure the accessible, gender-sensitive, safe, usable and functional washroom facilities should be provided for disabled persons.
3. To ensure the proper text and pictogram signage such as lights, display boards, signposts are necessarily located at the appropriate place in the campus.
4. The use of signage in accordance with local customs and standards should be used that indicate more evident to everyone and particularly helpful for specially-abled persons.
5. Learners with disabilities need to be adequately and appropriately supported in and out of the classroom with the right resources and assistive technology, and with leadership, teaching staff and campus communities that are responsive to their needs.
6. Provision for enquiry and information such as Human assistance should be given to the needy one.
7. Provision of class room at ground floor for disable candidate should also be ensured.
8. Special facility of wheel chair is to be provided for injured or specially-abled students.

A handwritten signature in green ink, likely of the Campus Director, is placed above the title.

Campus Director

OTIS

OTIS ELEVATOR COMPANY (INDIA) LIMITED
(Registered & Head Office)
9th Floor, Magnus Tower, Mindspace,
Link Road, Malad (West), Mumbai 400 064, Maharashtra
CIN U29150MH1953PLC009158 PAN AAAC0481E
Ph. (91-22) 6679 5151 Fax: (91-22) 2844 9791

TAX INVOICE

ORIGINAL FOR RECIPIENT

Otis Elevator Company India Limited House No. 7, Shanti Park Near, Jagjit Nagar, Threke Road, City : Ludhiana Pin code : 142021 State & State code : PUNJAB - 03 Tax Scheme : GST GST Number : 03AAAC0481E1Z1 GST Invoice No. : PN/O/2001416 GST Invoice Date : 02-Mar-2021 Whether tax payable under RCM No Doc period Start date : 01-Feb-2021 Doc period End date : 31-Jan-2022		Contract No. : QW3571 Billing Terms : Yearly [Feb] - Advance Document Type : INV Supply type code : B2C Version : 1.0 Total Units : 1 Transaction ID : 2589159 Service Executive Name : SARABJEET KAUR & Contact No. : 8146531950 City : Ludhiana Pin code : 142021 Place of Supply : PUNJAB - 03 Is service : Y		
Customer Name & Address : Guru Har Rai Educational Society Global Institutes, Sohian Kurd, Batata Road AMRITSAR - 143001 City : AMRITSAR Pin code : 143001 State & State Code : PUNJAB - 03 GST Number : GSTNOTAPPLICABL		Recipient/Site Address : Global Institutes, Sohian Kurd, Batata Road, AMRITSAR - 143001 City : AMRITSAR Pin code : 143001 State & State Code : PUNJAB - 03 PAN number : GST Number : GSTNOTAPPLICABL		
Government : No PAN No. : P.O. No. :				
HSN	DESCRIPTION	AMOUNT (Rs.)		
995469	Basic Amount Add - SGST @ 9 % Add - CGST @ 9 %	41,500.00 3,735.00 3,735.00		
Amount :		48,970.00		
Rupees : Forty-eight thousand nine hundred seventy only				
Unit wise details:				
Unit Number	Maintenance Charges for the Period From To	Basic Amount (Rs.)	Tax Amount (Rs.)	Total Amount (Rs.)
W003571 48970 735 48235	01 Feb 21 31 Jan 22 PAID A/c No. 10-001 Chg No. 48235 Date 23/02/21 Amount Rs. 48235	41,500.00	7,470.00	48,970.00
Total :		41,500.00	7,470.00	48,970.00
Payment QRcode		Invoice QR Code		
For Otis Elevator Company (India) Limited		POSTED IN DUTY FILE No. 24 M/S. Signature: [Signature] Authorized Signature		
Terms & Conditions: 1. CASH NOT ACCEPTED. 2. Payable on presentation, interest @ 21% p.a. would be levied on delayed payments. 3. TDS Certificate under the applicable laws (including but not limited to GST) must be issued as per the timelines prescribed in the respective Acts.				
We accept RTGS/NEFT Payments. Our Bank Account details (Please indicate Invoice number as reference for further communication) Name of account : Otis Elevator Company (India) Limited Branch : Captham TIA B H Road Fort, Mumbai - 400001 M/R Code : 400037002 Account No. : 0001041037 IFSC Code : CITI0100000				

As per section 139(5) of the Income Tax Act, 1961 read with Rule 119AA of Income Tax Rules, 1962, company provides with the additional electronic payment facilities like RuPay debit cards, BHIM UPI & UPI QR in addition to the current modes of payment i.e. RTGS/NEFT. For using such payment option please contact us at onlinepayment@otis.com. ** In case of change in address or other relevant details please intimate on your letter head.

OTIS

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Ph: (91-22) 6679 5151 Fax: (91-22) 2844 9791
Website: www.otis.com

TAX INVOICE

ORIGINAL FOR RECIPIENT

Otis Elevator Company India Limited House No. 7, Shant Park Near Jagjit Nagar, Threke Road, Ludhiana-142 021 PUNJAB	Contract No. : QU0074 Billing Terms : Yearly [Jun] - Advance Total Units : 1 Transaction ID : 2532230 Service Executive Name & Contact No. : SARABJEET KAUR 8146531950 Place of Supply : PUNJAB															
GST Number : 03AAAC00481E1Z1 GST Invoice No. : PN/O/2000381 GST Invoice Date : 24-Jul-2020 Whether tax payable under RCM : No																
Customer Name and Address : GURU HAR RAI EDUCATIONAL SOCIETY Sohian Khurd, Batala Road AMRITSAR	Site Address : Global Institutes Sohian Khurd, Batala Road, AMRITSAR															
State & State Code : PUNJAB - 03 GST Number : GSTNOTAPPLICABL	State & State Code : PUNJAB - 03 GST Number : GSTNOTAPPLICABL															
Government : No PAN No. : PANN0TAPPL P.O. No. :																
<table><thead><tr><th>HSN</th><th>DESCRIPTION</th><th>AMOUNT (Rs.)</th></tr></thead><tbody><tr><td>995469</td><td>Basic Amount</td><td>34,746.00</td></tr><tr><td></td><td>Add:- SGST @ 9 %</td><td>3,127.14</td></tr><tr><td></td><td>Add:- CGST @ 9 %</td><td>3,127.14</td></tr><tr><td colspan="2">Amount :</td><td>41,000.28</td></tr></tbody></table>	HSN	DESCRIPTION	AMOUNT (Rs.)	995469	Basic Amount	34,746.00		Add:- SGST @ 9 %	3,127.14		Add:- CGST @ 9 %	3,127.14	Amount :		41,000.28	
HSN	DESCRIPTION	AMOUNT (Rs.)														
995469	Basic Amount	34,746.00														
	Add:- SGST @ 9 %	3,127.14														
	Add:- CGST @ 9 %	3,127.14														
Amount :		41,000.28														

Rupees: Forty-one thousand and twenty-eight paise only

Unit wise details:

Unit Number	Maintenance Charges for the Period		Basic Amount (Rs.)	Tax Amount (Rs.)	Total Amount (Rs.)
	From	To			
U000074	01 Jun 20	31 May 21	34,746.00	6,254.28	41,000.28
	BILL AMOUNT 41000 LESS TDS 615 1.5% 40385				
	Total :		34,746.00	6,254.28	41,000.28



For Otis Elevator Company (India) Limited

Lyon
21/9/20

Authorized Signature

Terms & Conditions:

- CASH NOT ACCEPTED.
- Payable on presentation, interest @ 21%p.a. would be levied on delayed payments

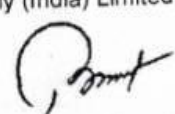
PAID
Date 21/9/20

OTIS

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(Registered & Head Office)
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Link Road, Malad (West), Mumbai 400 064, Maharashtra
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Ph.: (91-22) 6679 5151 Fax : (91-22) 2844 9791
Email : billingsupport.india@otis.com Website : www.otis.com

TAX INVOICE

ORIGINAL FOR RECIPIENT

Otis Elevator Company India Limited House No. 7, Shant Park Near Jagjit Nagar, Threke Road, Ludhiana-142 021 PUNJAB		Contract No. : QW3571 Billing Terms : Yearly [Apr] - Advance			
GST Number : 03AAACO0481E1Z1 GST Invoice No. : PN/O/1900021 GST Invoice Date : 01-Apr-2019 Whether tax payable under RCM : No		Total Units : 1 Transaction ID : 2423213 Service Executive Name & Contact No. : SARABJEET KAUR 8146531950 Place of Supply : PUNJAB			
Customer Name and Address : Guru Har Rai Educational Society Global Institutes Sohian Kurd, Batala Road AMRITSAR		Site Address : Global Institutes. Sohian Kurd, Batala Road., AMRITSAR			
State & State Code : PUNJAB - 03 GST Number : GSTNOTAPPLICABL		State & State Code : PUNJAB - 03 GST Number : GSTNOTAPPLICABL			
Government : No		PAN No :			
P.O. No. :					
HSN	DESCRIPTION	AMOUNT (Rs.)			
995469	Basic Amount	40,888.00			
	Add:- SGST @ 9 %	3,679.92			
	Add:- CGST @ 9 %	3,679.92			
		48,247.84			
Amount :					
Rupees: Forty-eight thousand two hundred forty-seven and eighty-four paise only					
Unit wise details:					
Unit Number	Maintenance Charges for the Period	Basic Amount (Rs.)	Tax Amount (Rs.)	Total Amount (Rs.)	
	From	To			
W003571	01 Apr 19	31 Mar 20	40,888.00	7,359.84	48,247.84
Total :			40,888.00	7,359.84	48,247.84
For Otis Elevator Company (India) Limited					
 Authorized Signature					
Terms & Conditions:					
1. CASH NOT ACCEPTED.					
2. Payable on presentation, interest @ 21%p.a. would be levied on delayed payments					
3. TDS Certificate under the applicable laws (including but not limited to GST) must be issued as per the timelines prescribed in the respective Acts					
We accept RTGS/NEFT Payments : Our Bank Account details (Please indicate Invoice number as reference for further communication)					
Name of account : Otis Elevator Company (India) Limited					

E-Sugam-23402092655

OTIS**OTIS ELEVATOR COMPANY (INDIA) LIMITED**

(Registered & Head Office)

9th Floor, Magnus Towers, Mindspace,

Link Road, Malad (West), Mumbai-400 064, Maharashtra

CIN: U29150MH1953PLC009158 PAN: AAAC00481E

Ph.: +91 22 6679 5189 / 5151 Fax: +91 22 2844 9791

Email: customercare.india@otis.com Website: www.Otis.com

ORIGINAL

FOR RECIPIENT

DUPLICATE FOR

TRANSPORTER

TRIPPLICATE

FOR SUPPLIER

TAX INVOICE

OTIS Elevator Company (India) Ltd

Distribution Center

No.92, Kaidab Ind. Estate, Phase II

Jigani Industrial Area, Anekal Taluk

Bangalore - 560105

KARNATAKA

GST Number 29AAAC00481E2ZM

GST Invoice No. KR/17002274

GST Invoice Date 08-09-17

Whether Tax Payable Under RCM: No

Transaction ID: 17006271 RI

Supply Order No. 17003026 SI

Supply Order Date: 08-09-17

Purchase Order No.

Purchase Order Date:

No of Packages: 55

Contract No.: 52NW3571

Product

Place of Supply: PUNJAB

Customer Name: OTIS ELEVATOR COMPANY (I) LTD.

Billing Address: C/o H No. 7, Shant Park,

Near Jagjit Nagar

Threeke Road,

Ludhiana PN 142021

State and State Code: PUNJAB 03

GST Number: 03AAAC00481E1Z1

PAN Number: AAAC00481E

Site Address: Global Institutes.

Global Institutes, Sohian Kurd, Batala R
oad.

- AMRITSAR, Punjab

Amritsar PN 143501

State and State Code: PUNJAB 03

GST Number: GSTNOTAVAILABLE

PAN Number: AAATG9757G

Shipping details:

Mode of Transport: By Road

Vehicle regn No.: PB10 EH 2991

Name of the Transporter /Courier Name: LAKHOTIA TRANSPORT CO PRIVATE LIMITED

L.R. No / Docket No. & Date: 401016/08/09/17

Transporter / Courier GST Number: 29AAACL8147J1Z4

r. No	HSN	Description	Amount (Rs.)
1	8431	Charges Towards Supply of Parts/Components of Lifts/Elevator	872,860.48

IGST@18%

157,114.88

Rupees TEN LAC TWENTY NINE THOUSAND NINE HUNDRED SEVENTY FIVE AND PAISE THIRTY SIX ONLY

Total 1,029,975.36

Pur Chp

For OTIS Elevator Company (India) Limited

OTIS

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ORIGINAL FOR RECIPIENT

TAX INVOICE

OTIS ELEVATOR COMPANY (INDIA) LIMITED

C/o H No. 7

Ehant Park Near Jagjit Nagar

Threcker Road

Ludhiana PN

State GST Number 03AAAC00481E1Z1

GST Invoice Number PN/17000087

GST Invoice Date 27-07-17

Whether tax payable under RCM: No

Negotiation Number 52N105774
Transaction ID US/17016159
Project Number 52NW3571T571
Contract Number 52NW3571
Purchase Order Number
Purchase Order Date
Number of Packages
Place of Supply Punjab

Customer Name Guru Har Rai Educational Society
Billing Address Global Institutes, Sohian Kuld, Batala Road
- AMRITSAR, Punjab
AMT PN 143501

Site Address Global Institutes,
Global Institutes, Sohian Kuld, Batala Road
- AMRITSAR, Punjab
Amritsar PN 143501

State and State Code Punjab - 03

GST Number GSTNOTAVAILABLE

PAN Number AAATG9757G

State and State Code Punjab - 03
GST Number GSTNOTAVAILABLE
PAN Number AAATG9757G

Shipping Details :

Mode of Transport

Vehicle Identification Number

Name of the Transporter/ Courier Name:

Docket No. Date

Transporter GST Number

Sr No	HSN	DESCRIPTION	AMOUNT Rs
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1	9954	Charges towards Supply, Erection, Installation and Commissioning of Lifts/Elevators 90.00% Advance: CV as advance with order as per RR against contract value of Rs 1565000	1,193,644.00
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CGST @ 9 % 107,428.00

214,856.00

SGST @ 9 % 107,428.00

Payable Total Rs. 1,408,500.00

Rupees FOURTEEN LAC EIGHT THOUSAND FIVE HUNDRED AND PAISE ZERO ONLY

For Otis Elevator Company (India) Limited

Authorised Signatory

Terms and Conditions :

1 CASH NOT ACCEPTED

THANK YOU

House No. 7, Shant Park Near Jagjit Nagar, Threake Road,
Ludhiana-142 021

GST No : 03AAACO0481E1Z1

Ref. No.

N21TN0146

Contract No.

QU0074

Date

15 Feb 2021

To,
THE Manager
Global Institutes
Sohian Khurd, Batala Road ,
AMRITSAR,143001
GST No : GSTNOTAPPLICABL
PAN No : PANN0TAPPL

Subject : PROPOSAL FOR SUPPLY & INSTALLATION OF 04nos. GIBS & RECONDITIONING CHARGES

Ref. Machine No : U000074

Dear Sir/Madam,

We are pleased to submit the following proposal to be carried out at your premises located at Global Institutes in relation to the subject Machine No. U000074

Description of goods
GIBS

Quantity
4.000

- A. The above quotations are effective for 30 days from the date of proposal and are subject to change thereafter at our sole discretion and without notice.
- B. Our price quotation is exclusive of all taxes. The price quoted shall be subject to change from time to time at our absolute discretion. If any other tax (including but not limited to levies under GST) applicable to this transaction is levied after the date of this proposal, this will be to your account. The taxes applicable as on date would be as under;

We propose to supply and install the following material(s) in relation to repair of aforesaid machine as per the Terms and conditions as Specified hereunder for the sum of Rs. 13822.00 exclusive of taxes (Rupees Thirteen Thousand Eight Hundred Twenty Two Rupees only)

Particulars	Amount (Rs)
Value of Material(s) and Service(s)	13822.04
CGST @ 9.00%	1243.98
SGST @ 9.00%	1243.98
Total	16310.00

10,000/-

Secretary

- C. You would be required to make the full payment on signing of the contract along with the order by way of crossed cheque or demand draft, favoring OTIS ELEVATOR COMPANY (INDIA) LTD. Payment by cash will not be accepted.
- D. You hereby undertake to send the TDS deduction certificate under the applicable laws (including but not limited to GST) within 30 days from hereafter
- E. Delivery: We can complete the work in 10 WEEKS number of days/weeks from the date of receipt of your order, on signing of the contract, layout approval on technical details whichever is later, subject to your handling one elevator at time 10 days, prior to the above completion period.

OTIS :

CUSTOMER :

Pages 1 OF 3

OTIS Elevator Company (India)
D: +91-22 2844 9700 / 6679 5151
F: +91-22 2844 9791

Limited Registered Office:
9th Floor, Magnus Towers,
MindSpace, Link Road, Malad (West), Mumbai 400047.
CIN: U29150MH1953PLC009158
otis.com

Secretary

Guru Har Rai Educational Society

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